

OFFICE OF THE PRESIDENT
SCHOOL GAMES FEDERATION OF INDIA

Room No- 704-05, Aakriti Tower (7th Floor)
Near Akashvani Bhawan, Lucknow, U.P. 226001

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F. No. 1324/SGFI/2024-25

Dated: 4/12/2024

To,

All Affiliated Units

School Games Federation of India

Sub.: Invitation for 68th National School Games in Volleyball under- 19 Girls Championship 2024-25 at Vijayawada, Andhra Pradesh.

Ref.: ESE02-33/41/2024-SECY-SGF-CSE, Dated: 02.12.2024

Dear Sir/Madam,

It is my privilege to inform you that the **Department of School Education, Andhra Pradesh** has been entrusted with the responsibility of hosting 68th National School Games 2024-25 of **Volleyball Under- 19 Girls** competition under the auspices of School Games Federation of India.

On behalf of the organizing committee, I take on this opportunity to extend invitation to the respective contingents of all the States/UTs/Units to participate in the sports meet at **Vijayawada, Andhra Pradesh**. The following are the details related to the conduct of tournament.

(1) Tournament Summary:-

Organizing Unit	Place of Tournament	Discipline	Age Group	Date of Championship
Andhra Pradesh	Vijayawada	Volleyball	Under-19 Girls	From : 06 th to 10 th January, 2025 Reporting Date: 05 th January, 2025 Last Online Entry: 31 st December, 2024

(2) Weather:-

During the month of **January** weather in **Vijayawada** is of cold. You are advised to bring enough/ suitable clothing accordingly.

(3) Reporting Date:-

The contingent of your state is expected to reach one day prior to start of the tournament i.e. on **05/01/2025 up to 11:00 AM**. On your arrival, the eligibility form of the State teams will be scrutinized on the same date. Medical test and age verification may be done on the same day, if needed. All the teams are advised to make advance reservation for to & from journey accordingly. They are also advised to intimate the Reception Centre in writing regarding their departure programme. So that transport arrangements may be made to drop them at Railway/Bus terminus in time.

(4) Place of Reporting:-

- (i) Place & location of control Room: - P B Siddhartha Junior College of Arts & Science, Vijayawada , Andhra Pradesh.
- (ii) Name of Control Room in charge: - Mr. B.Chandra Sekhar
- (iii) Mobile of Control room in charge: - 9989361618

(5) Reception:

Arrangements have been made for reception at Vijayawada Railway/Bus/ Airport. The reception center will be operational 24 hours from one day prior to the start of the competition onwards. You are requested to intimate the Date, time, train number & team compositions well in advance to the Nodal Officer.

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Reception Venue Name of Railway Station/ Bus Stand	Name of Receptionist	Mob./Ph. No.	Place and Time of Reception Counter
Vijayawada Railway Station	Uzer Ahmad K. Markhandeyulu M. Narayana Swamy	9391926171 9703123802 9032958606	Morning to Night 24 Hours
Vijayawada Bus Stand	G. Kishore	9966725223	Morning to Night 24 Hours

(6) Identity Card:

All players must have an identity card duly signed/attested by the Head of Controlling Officer/ Competent authority.

(7) Entry of Teams:

You are requested to forward the information regarding initial entry of your participation before 10 days in prior to start of the competition positively to Nodal Officer.

(8) How to Reach:

Transport will be provided by the organizers right at the Vijayawada Railway Station, Bus Stand, Vijayawada to the competition venue.

(9) PROVISIONAL PROGRAMME DATE:

Date	Time	Programme	Place
05.01.2025	11.00 am	Arrival/ Registration/ Control Room-Hotel Check in	P B Siddhartha Junior College of Arts & Science, Mogarajpuram, Vijayawada, Andhra Pradesh
	2.00 pm	Training Session for participating teams before competition	
	03.00 pm	Clinic for referee & technical official	
	05.00 pm	Meeting with Chief-De-Mission	
	06.00 pm	Meeting with Coach, draw the fixture, Provide all technical information & rules and regulations	
06.01.2025	04.00 pm	Opening ceremony/Cultural Programme /Oath etc. & First Round of Competition	
06 th to 10 th Jan. 2025	Morning & Evening	Competition	
10.01.2025	12.00 pm	Final Competition & Closing Ceremony	
11.01.2025	As per schedule	Departure of teams	Respective lodging centers

(10) TRANSPORTATION:

- I. Arrangement of dropping of players by bus from Vijayawada Railway Station, Vijayawada Airport, Vijayawada to Participants' accommodation has been made by the organizer. The condition of the bus/ vehicle is to be comfortable.
- II. Arrangements for taking coach / sporting staff to accommodation place has been made by the organizer.
- III. Pick and drop arrangement has been ensured for all delegations from accommodation place to tournament venue.

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- IV. For Chief-de-mission /President/secretary General a car/ appropriate vehicle has been arranged during the entire NSG.
- V. The Travelling expenses from **home to Competition Venue** and return is responsibility of participating teams.

(11) FINANCE & INSURANCE:

The Organizing Committee is responsible for participant's accommodation, transportation & technical arrangements during competition in connection with the event and all technical arrangements in connection with the event. Each affiliated unit must ensure insurance cover for all members of its delegation, including health, accident & travel. During the travel or competition any accident if occurs of team members, School Games Federation of India shall not be responsible for any claim.

(12) ACCOMMODATION ARRANGEMENTS:

Accommodation arrangement has been made for all the participants & deputed Coaches/ Managers. The place of accommodation of each contingent will be intimated on arrival, preferably in Hotels/ Hostels.

- 1- Accommodation of player's room category 3 star / Equivalent accommodation for 3 players in one room.
- 2- Coaches/ Managers /sporting staff NTO /ITO room category 3 star or equivalent accommodation for 2 Official in one room.
- 3- Chief-de-mission/ President/ General Secretary room category 03 star or upgraded accommodation for 01 officer in a single room as per the rules of the organizer.

S. No.	Name of the State having Stay	Name of the venue of Accommodation	Name of Responsible Person for Accommodation	Telephone/ Mob. No.
1	Andaman& Nicobar	Shall be Commnicated on Arrival	SHAIK MEHA BOBBA	8985151512
2	Andhra Pradesh			
3	Arunachal Pradesh		N. SUNITHA	9246477052
4	Assam			
5	Bihar		SHAIK MEHA BOBBA	8985151512
6	CBSE Welfare Sports Organization			
7	Chandigarh		D.HASEENA	9505533372
8	Chhattisgarh			
9	Daman & Diu & Dadar Nagar Haveli		MD VAHEEDA BEGUM	9989808959
10	Delhi			
11	D.A.V.		P. MOHANA LAKSHMI	9951809692
12	Goa			
13	Gujarat		N. JAGADEESWARI	7731962172
14	Haryana			
15	Himachal Prakash		A PHANEENDRA	
16	I.P.S.C.		M.VIJAYA LAKSHMI	9908684255
17	Jammu & Kashmir			
18	Jharkhand		S. MADHAVI DEVI	8985088186
19	K.V.S.			
20	Karnataka		M VARA LAKSHMI	9440871140
21	Kerala			
22	Lakshadweep		R VENKATA SIVA	9133872878
23	Laddakh			
24	Madhya Pradesh			
25	Maharashtra		V LAKSHMI	9704476857

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26	Manipur		
27	Meghalaya	K UMA MAHESWARI DEVI	9248628186
28	Mizoram		
29	N.V.S.	M RUTHAMMA	7036375516
30	Nagaland		
31	Orissa	CH.V. R KUMARI	9491956420
32	Puducherry		
33	Punjab	CH HAVEELA	9490988654
34	Rajasthan		
35	Sikkim	K.N. SIRISHA	9701447738
36	Tamil Nadu		
37	Telangana	V.BHUVANESWARI	9494331072
38	Tripura		
39	Uttar Pradesh	P SREE LATHA	9959967422
40	Uttarakhand		
41	Vidya Bharti	N. SUNITHA	9246477052
42	West Bengal		
43	CISCE	P SREE LATHA	9959967422
44	IBSSO	J. VENKATA RAO	8333844969
45	CBSE	UZIR AHAMAD	9391926171
		S. RAMESH	9848064656

(13) MESS ARRANGEMENT:

- a. **Own Mess:** No facility of own mess will be provided.
- b. **Common Mess:** Food will be available from the common mess on payment as per SGFI's norms at Rs. 350/- per head per day. Food will be provided from common mess from **05.01.2025** in evening onwards.

Name of place: - P B Siddhartha Junior College of Arts & Science, Vijayawada , Andhra Pradesh
Food in Common mess: Veg. /Non-Veg.

- c. **Mess for Technical Officials / VIPs:** There will be separate mess for the Technical Officials / VIPs.

d. **Common mess menu:**

As per School Games Federation of India norms for the common mess menu is as follows:-

Meals (buffet style) will be served three times a day, Mealtimes are as follows:-

Breakfast	:	6.30 am to 7.45 am
Lunch	:	12.45 pm to 2.00 pm
Dinner	:	7.30 pm to 9.15 pm

Food three times a day i.e., Breakfast, Lunch and Dinner will be provided by the organizers. Snacks and tea will also be served in the evening. Menu will be comprised of both Veg & Non-Veg.

e. **Common Mess Menu:**

Breakfast	:	Bread slice with Butter, Paratha with Curd/ Tea/Coffee/Milk & Fruit, Eggs, Omelets
Lunch	:	Two Seasonal Veg Sabji, Rice, Roti, Papad, Salad, Pickle, Dal, Curd & Sweet Dish
Dinner	:	Two Seasonal Veg Sabji & One Non-Veg., Rice, Roti, Papad, Salad, Pickle, Dal, Sweet Dish & Milk.

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(14) Composition of Team:

Each affiliated Unit/UT/State can send only one team in each category. Team will be consisting as follows:

No.	Discipline	U-19	Coach	Manager	Total
		Girls			
1.	Volleyball	12	01	01	14

Please note that for all the games of the tournament there will only one Chief-de-Mission from each state/unit. Chief-de-Mission should be the status of minimum Deputy Director.

Note: Rules & Regulations of the game are available on SGFI's website www.sgfi.org.in

(15) (a) Eligibility Criteria:

- Under 19 years:** - Each one of the above player should be born on or after 01.01.2006.
- The participating players must be regular enrolled students at the school.
- The participating players should be studying in 12th or below class but not below 6th Standard.
- Any student/Player who has passed 12th standard will not be eligible to participate in the SGFI NSGs games irrespective of being in any age category.

(b) Eligibility/Age Certificate:

It is mandatory for all players to have **AADHAAR No./10th class marksheet/Date of Birth Certificate (should be issued minimum 5 years before)**, Official Entry & eligibility forms in new format duly signed/attested by the head of the institution/principal & counter signature by the competent authority of State/Unit/UT. The team manager will be responsible for bringing the eligibility/birth certificate of the participants, which are to be handed over to the organizing committee. In tournament only official entry form signed by the competent authority of State/UT/Unit will be acceptable. In the lack of this signed official entry form, it is not possible to participate in the tournament & issue the merit/participation certificate.

(16) ANTI-DOPING CLINIC FOR PARTICIPANTS/OFFICIALS:

Discipline	Place of Organizing Clinic	Date	Time	Name of Clinic In charge with mob. No.
Volleyball U-19 Girls	P B Siddhartha Junior College of Arts & Science, Vijayawada	05.01.25	05.00 PM	DM & HO Vijayawada N T R District

(17) CHIEF-DE-MISSION MEETING:

Place of Managers Meeting	Date	Time	Name of Organising In charge with Mob. No.
P B Siddhartha Junior College of Arts & Science, Vijayawada	05.01.25	05.00 PM	G Bhanu Murthy Raju Secretary, SGF AP 7013001792, 9440129593

(18) COACHES MEETING:

Place of Coaches Meeting	Date	Time	Name of Organising In charge with Mob. No.
P B Siddhartha Junior College of Arts & Science, Vijayawada	05.01.25	06:00 PM	G Bhanu Murthy Raju Secretary, SGF AP 7013001792, 9440129593

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(19) DOCUMENTS SUBMISSION:

It is requested kindly to submit:-

- (1) On meeting, Chief-De-Mission of all States/Units/UTs must bring & produce the AUTHORITY LETTER from their competent authority for attestation power/signature on Eligibility Certificates/Entry forms to the organizers/School Games Federation of India personnel's.
- (2) The State Flag (of your state) of 6ft.x 4ft.size- **02**
- (3) Duly filled Eligibility Certificate - **In Triplicate**
- (4) **Copy of AADHAAR Card** - **In Triplicate**
- (5) Complete list of participants & officials - **Original**
- (6) Must be certified that participating players fulfill the eligibility rules of competition and are the students studying in 12th or below but not below 6th standard.
- (7) Must be certified that each one of above players was born on or 01.01.2006 (U-19 yrs). Hence, they are eligible for participating in their respective age group. Both the above certificates (mentioned in para 6 & 7) will be issued only by competent authority of States/UTs/Units.
- (8) All the Heads of Delegations are requested to bring the original mark-sheet of the last year of the players or birth certificated issued by competent Authority of the State Govt. /Govt. of India which may be presented before the organizing committee if demanded.

(20) For other details & further information Contact to Nodal Officer of National School Games:

No	Name of Nodal Officer	Designation & Correspondence address	Ph. /Mob. No./ Fax No./E-Mail Address
1.	Mr. CSSN Reddy	DEO, NTR District	9849614915
2.	Mr. G. Bhanumurthy Raju	Secretary, SGFAP	7013001792, 9440129593
3.	Mr. V. Ravikanta	Organizing Secretary	9440112455
4.	Mr. K.V. Radha Krishna	Asst. Secretary,SGFAP	9490366390
5.	Mr. A.P. Raju	Asst. Secretary,SGFAP	8019639596

(21) Online Entry:

Before the start of online registration of players, prepare a Demand Draft (D.D.) favoring "School Games Federation of India", payable at Shimla, of the total amount, for the team @Rs.300/- per player. Fill the **D.D. Details, After Verifying EVENT CODE and PASSWORD** to begin the Online Registration Process. The Original D.D. is to be deposited to the representative of School Games Federation of India, at the competition venue and receipt is to be collected from them.

(22) Media:

The entire work of print media and electronic media will be done by the organizing committee, and it will be monitored by SGFI media cell. Minimum 2 pre-event Press conferences should be held in the presence of SGFI office bearers and staff.

NSG will be monitored from SGFI control room through electronic surveillance system.

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(23) Timing, Scoring & Result:

Timing, Scoring & Result system should be in place by the authorized vendor. Minimum 2 LED walls of 20x12 should be in place for LIVE scoring/Telecasting at the Venue. LIVE Telecast should also be in place with appropriate number of cameras and a live link should be provided to telecast on SGFI website and social media platforms.

(24) Branding of Stadium & Host City:

Proper branding of stadium should be in place with the logos of SGFI sponsors and local sponsors. The approval of all branding material should be taken by SGFI office in advance. Railway Station/Bus Stand/Airport and city should also be branded with the branding material of NSG.

(25) Field of Play:

Field of Play should be of International level and as per the standards set by respective International Federation.

(26) Remuneration to ITO/NTO/SGFI Staff and others:

The remuneration & TA/DA should be paid to ITO/NTO/SGFI Staff and others as per SGFI Financial guidelines.

(27) I) If a team/Individual is absent by any reason/lacking/ fault and does not arrive in time at the site of the competition, the deposit on the entry fee, payable at the time of registration, will not be refunded at any cost.

II) A minimum number of 8 entries are required for each event, less than 8 entries will not be awarded certificate of merit.



Parth

(Parth Suresh Doshi)

Chief Executive Officer

School Games Federation of India

Copy to:-

1. President, School Games federation of India.
2. PS to Secretary, Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
3. Under Secretary, SP-III Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
4. Director (Teams), Sports Authority of India, Administrative Block, Jawaharlal Nehru Stadium, East Gate, Lodhi Road, New Delhi.
5. Organizing Secretary, 68th National School Games in **Volleyball U- 19 Girls** Championships 2024-25, Vijayawada, Andhra Pradesh.
6. Members, Executive Committee, School Games federation of India.

Parth

Chief Executive Officer

School Games Federation of India