

OFFICE OF THE PRESIDENT
SCHOOL GAMES FEDERATION OF INDIA

Room No. 704-05, Aakirti Tower (7th Floor)
Near Akaswani Bhawan ,Lucknow, U.P. 226001

F. No. 1343 /SGFI/2024-25

Dated: 11.12.2024

To,

All Affiliated Units,
School Games Federation of India

Sub.: Invitation for 68th National School Games in Sepak Takraw Under- 14 Boys & Girls Championship 2024-25 at Vijayawada, Andhra Pradesh.

Ref.: ESEO2-33/41/2024-SECY-CSE Dated 03/12/2024.

Dear Sir/Madam,

It is my privilege to inform you that the **Department of School Education, Andhra Pradesh** has been entrusted with the responsibility of hosting 68th National School Games 2024-25 of **Sepak Takraw Under- 14 Boys & Girls** competition under the auspices of School Games Federation of India.

On behalf of the organizing committee, I take on this opportunity to extend invitation to the respective contingents of all the States/UTs/Units to participate in the sports meet at **Vijayawada, Andhra Pradesh**. The following are the details related to the conduct of tournament.

(1) **Tournament Summary:-**

Organising Unit	Place of Tournament	Discipline	Age Group	Date of Championship
Andhra Pradesh	Chennupati Rama Kotaiah Municipal Indoor Stadium, Vijayawada, Andhra Pradesh	Sepak Takraw	Under- 14 Boys & Girls	From : 24 th Jan. to 27 th Jan. 2025 Reporting Date: 23 rd January 2025 Last date of Online Entry: 18 th January 2025

(2) **Weather:-**

During the month of **January** weather in **Vijayawada, Andhra Pradesh** is cool. You are advised to bring enough/ suitable clothing accordingly.

(3) **Reporting Date:-**

The contingent of your state is expected to reach one day prior to start of the tournament i.e. **23/01/25 up to 11:00 PM** On your arrival, the eligibility form of the State teams will be scrutinized on the same date. Medical test and age verification may be done on the same day, if needed. All the teams are advised to make advance reservation for to & from journey accordingly. They are also advised to intimate the Reception Centre in writing regarding their departure programme. So that transport arrangements may be made to drop them at Railway/Bus terminus in time.

(4) **Place of Reporting:-**

(i) Place & location of control Room: Chennupati Rama Kotaiah Municipal Indoor Stadium, Vijayawada

(ii) Name & Mobile No of Control Room in-Charge: Mr. B. Chandra Sekhar - 9989361618

(5) **Reception:-**

Arrangement has been made for your reception at **Vijayawada Railway Station & Bus Stand, Vijayawada**. The reception center will be operational 24 hours from one day prior to the start of the tournament onwards. You are requested to intimate the Date, time, train number & team compositions well in advance to the organizer.

Reception Venue	Name of Receptionist	Mob./Ph. No.	Place and Time of Reception Counter
Vijayawada Railway Station	Mr. Uzer Ahmad Mr. Ch Naga Raju	9391926171 9441508968	Morning to Night 24 hours
Bus Stand, Vijayawada.	Mr. G. Kishor	9966725223	

(6) **Identity Card:-**

All players must carry their identity cards duly signed/attested by the Head of Controlling Officer/ Competent authority.

(7) **Entry of Teams:-**

You are requested to forward the information regarding initial entry of your participation before 10 Days prior to start of the tournament positively to organizer.

(8) **How to Reach:-**

1. On Reaching at Vijayawada Railway Station / Bus Stand, Vijayawada you have to travel to control room which is almost 5 Km.

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2. Transport will be provided by the organizers right at the Vijayawada Railway Station / Bus Stand, Vijayawada to competition venue/ accommodation Place.

(9) PROVISIONAL PROGRAMME DATE:-

Date	Time	Programme	Place
23.01.2025	11:00 AM	Arrival/Registration/Control Room-Hostel Check in	Chennupati Rama Kotiah Municipal Indoor Stadium, Vijayawada, Andhra Pradesh.
23.01.2025	02:00 PM	Training session for participating teams before competition	
	04:00 PM	Clinic for Referees & Technical officials	
	05:00 PM	Meeting of Chief-De-Mission	
	06:00 PM	Meeting Coach, draw the fixture & provide all technical information about rules and regulations.	
24.01.2025	04:00 PM	Opening Ceremony/ Cultural Program/ Oath etc. First Round Competition	
24 th Jan. to 27 th Jan. 2025	Morning to Evening	Competition	
27.01.2025	12:00 PM	Final Competition & Closing Ceremony	
28.01.2025	As Per Schedule	Departure of Teams	

(10) TRANSPORTATION:-

- i) Arrangement for dropping of players by bus from Vijayawada Railway Station / Bus Stand, Vijayawada to Participants' accommodation has been made.
- ii) Arrangement for taking coaches / sporting staff to accommodation place has been made by an appropriate car.
- iii) Pick and drop arrangement has been ensured for all delegations from accommodation place to tournament venue.
- iv) For Chief-de-mission /Observer a car/ appropriate vehicle will be arranged during the entire NSG.
- v) The Travelling expenses from home to Competition Venue and return will be responsibility of participating teams.

(11) FINANCE & INSURANCE:-

The Organizing Committee is responsible for participants' accommodation, transportation and technical arrangements during tournament in connection with the event. Each affiliated unit must ensure insurance cover for all members of its delegation, including health, accident & travel. During the travel or tournament any accident if occurs of team members, School Games Federation of India shall not be responsible for any claim.

(12) ACCOMMODATION ARRANGEMENTS:-

Accommodation arrangement has been made for all the participants & deputed Coaches/ Managers. The place of accommodation of each contingent will be intimated on arrival, preferably in Hotels/ Hostels.

- 1- Accommodation of player's room category 3 star / equivalent accommodation for 3 players in one room.
- 2- Coaches/ Managers /sporting staff NTO /ITO room category 3 star or equivalent accommodation for 2 Official in one room.
- 3- Chief-de-mission/ Observer room category 03 star or upgraded accommodation for 01 officer in a single room as per the rules of the organizer.

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S. No.	Name of the State having Stay	Name of the venue School/Hostel	Name of responsible person for accommodation	Telephone/ Mob. No.
1	Andaman & Nicobar	Shall be communicated on arrival.	Mr. A. Phani	9553955005
2	Andhra Pradesh			
3	Arunachal Pradesh			
4	Assam			
5	Bihar			
6	CBSE Welfare Sports organization		Mrs. S. Madhavi Devi	8985088186
7	Chandigarh			
8	Chhattisgarh			
9	Daman & Diu & Dadar Nagar Haveli			
10	Delhi		Mr. R.V Balaram	6304947898
11	D.A.V.			
12	Goa			
13	Gujarat			
14	Haryana			
15	Himachal Pradesh		Mrs. Vara Lakshmi	9440871140
16	I.P.S.C.			
17	Jammu & Kashmir			
18	Jharkhand			
19	K.V.S.		Mr. R. Venkata Siva	9133872878
20	Karnataka			
21	Kerala			
22	Lakshadweep			
23	Laddakh			
24	Madhya Pradesh		Mr. N Rajendra	9885084133
25	Maharashtra			
26	Manipur			
27	Meghalaya			
28	Mizoram		Mr. J Venkata Rao	8333844969
29	N.V.S.			
30	Nagaland			
31	Orissa			
32	Puducherry			
33	Punjab		Mr. Narayana Swamy	9032958606
34	Rajasthan			
35	Sikkim			
36	Tamil Nadu			
37	Telangana		Mr. Uzir Ahamad	9391926171
38	Tripura			
39	Uttar Pradesh			
40	Uttarakhand			
41	Vidya Bharti			
42	West Bengal			
43	CISCE			
44	IBSSO			
45	CBSE			

(13) MESS ARRANGEMENT:-

a. Own Mess:-

In case of your state contingent is making own food arrangements please inform the Nodal Officer of Organizing Committee well in advance 15 days on Mob No. 7013001792.

b. Common Mess:-

Food will be made available by the common mess on payment of Rs. 350/- as per S.G.F.I.'s norms per head per day. Food will be served at common mess from 23.01.2025 evening onwards.

Place of the Mess: Chennupati Rama Kotaiah Municipal Indoor Stadium, Vijayawada.

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c. Common mess menu:-

As per S.G.F.I. norms, meals (buffet style) will be served three times a day, Meal times are as follows:-

Breakfast	:	07:00 am to 09:00 am
Lunch	:	01:00 pm to 02:30 pm
Dinner	:	07:00 pm to 09:00 pm

Food three times a day i.e. Breakfast, Lunch and Dinner will be provided by the organizers. Snacks & Tea will also be served in the evening. Menu will be comprised of both Veg. & Non-Veg.

d. Mess for Technical Officials / VIPs: -

There will be separate mess arrangement for the Technical Officials / VIPs.

e. Food Menu will be as under:-

Breakfast	Bread slice with Butter/Paratha with Curd Tea/Coffee/Milk & Fruit, Eggs / Omelets.
Lunch	Seasonal Vegetable Sabji, Rice, Roti, Papad, Salad, Pickle, Dal, Curd & Sweet Dish
Dinner	Seasonal Vegetables Sabji/Non-Veg., Rice, Roti, Papad, Salad, Pickle, Dal, Sabji & Milk.

(14) Composition of Team:-

Each affiliated State/UT/Unit can send only one team in each category. Team should consist as follows:

No.	Discipline	Under- 14		Coach	Manager	Total
		Boys	Girls			
1.	Sepak Takraw	05	05	02	02	14

Please note that all the games of the tournament there will only be one Chief-de-Mission from each state/unit. Chief-de-Mission should of the status of minimum Deputy Director.

Note: Rules & Regulations of the game are available on SGFI's website www.sgfi.org.in .

(15) Eligibility:-

(a)

- Under 14 years:** - Each one of the above player should be born on or after 01.01.2011.
- The participating player must be a regular enrolled student of the school.
- The participating players should be studying in 12th or below class but not below 6th Standard.
- Any student / Player who has passed 12th standard will not be eligible to participate in the SGFI NSGs games irrespective of being in any age category.

(b) Eligibility/Age Certificate:-

It is mandatory for all players to have **AADHAR Card & 10th class mark sheet/ Date of Birth Certificate** (should be issued minimum 5 years before), Official Entry & eligibility forms in new format duly signed/attested by the head of the institution/principal & counter signature by the competent authority of State/Unit/UT. The team manager will be responsible for bringing the eligibility/birth certificate of the participants, which are to be handed over to the organizing committee. In tournament only official entry form signed by the competent authority of State/UT/Unit will be acceptable. In the lack of this signed official entry form, it is not possible to participate in the tournament & issue the merit/participation certificate.

(16) ANTI- DOPING CLINIC FOR PARTICIPANTS /OFFICIALS:-

Discipline	Place of Organizing Clinic	Date	Time	Name of Clinic In-charge with mob. No.
Sepak Takraw U-14 Boys & Girls	Chennupati Rama Kotaiah Municipal Indoor Stadium, Vijayawada	23.01.2025	05:00 PM	DM&HO, Vijayawada NTR District

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(17) CHIEF-DE-MISSION/H.O.D MEETING:-

Place of Managers Meeting	Date	Time	Name of Organizing In- charge with Mob. No.
Chennupati Rama Kotaiah Municipal Indoor Stadium, Vijayawada.	23.01.25	05:00 PM	G. Bhanu Murthy Raju 7013001792

(18) COACHES MEETING:-

Place of Coaches Meeting	Date	Time	Name of Organizing In- charge with Mob. No.
Chennupati Rama Kotaiah Municipal Indoor Stadium, Vijayawada.	23.01.2025	06:00 PM	G. Bhanu Murthy Raju 7013001792

(19) SUBMISSION DOCUMENTS:-

It is requested kindly to submit:-

- (1) On meeting, chief-de-mission of all States/UTs/Units must bring & produce the AUTHORITY LETTER from their competent authority for attestation power/signature on Eligibility Certificates/Entry forms to the organizers/S.G.F.I. personnel.
- (2) The State Flag (of your state) of 6ft.x 4ft.size. - **02**
- (3) Duly filled Eligibility Certificate. - **In Triplicate**
- (4) **Copy of AADHAR Card** - **In Triplicate**
- (5) Complete list of participants & officials. - **Original**
- (6) Must be certified that participating players fulfill the eligibility rules of Championship & are the students studying in **12th or below but not below 6th Standard.**
- (7) Must be Certified that each one of above players is born on or after 01.01.2011 (U-14 Yrs.) hence, they are eligible for participating in their respective age group. Both the above Certificates (mentioned in Para 6 & 7) will be issued only by competent authority of States/UTs/Units.
- (8) All the Head of Delegation are requested to bring the original mark-sheet of the last year of the players or birth certificated issued by competent Authority of State Govt. /Govt. of India which may be presented before the organizing committee if demanded.

(20) For any other details & further information contact to Nodal Officer of National School Tournament:-

No	Name of Nodal Officer	Designation Correspondence address	Ph. /Mob. No./ Fax No./E-Mail Address
1.	Mr. U.V. Subba Rao	District Sports Officer, NTR District	9110775636
2.	Mr. G. Bhanu Murthy Raju	Secretary, State School Games Federation,A.P.	7013001792, 9440129593
3.	Mr. S. Ramesh	Organizing Secretary	9441119950
4.	Mr. M. Srinivasa Rao	Secretary, District School Games NTR District	7013419902
5.	Mr. K.V. Radha Krishna	Assistant Secretary SGF, A.P.	9490366390
6.	Mr. A.P. Raju	Assistant Secretary SGF, A.P.	8019639596

(21) Online Entry:-

Before the start of online registration of players, prepare a **Demand Draft (D.D.)** of the total amount favoring "**School Games Federation of India**", payable at Shimla, @Rs.300/- per player for the team. Fill the D.D. Details, after Verifying EVENT CODE and PASSWORD to

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begin the Online Registration Process. The Original D.D. is to be deposited with the representative of SGFI, at the competition venue and receipt to be collected from them.

(22) Media:-

The entire work of print media and electronic media will be done by the organizing committee and it will be monitored by SGFI media cell. Minimum 2 pre-event, Press conferences should be done with the presence of SGFI office bearers and staff. NSG will be monitored from SGFI control room through electronic surveillance system.

(23) Timing, Scoring & Result:-

Timing, Scoring & Result system should be in place by the authorized vendor. Minimum 2 LED walls of 20x12 should be in place for LIVE scoring/Telecasting at the Venue. LIVE Telecast should also be in place with appropriate number of cameras and a live link should be provided to telecast on SGFI website and social media platforms.

(24) Branding of Stadium & Host City:-

Proper branding of stadium should be in place with the logos of SGFI sponsors and local sponsors. The approval of all branding material should be taken by SGFI office in advance. Railway Station/Bus Stand/Airport and city should also be branded with the branding material of NSG.

(25) Field of Play:-

Field of Play should be of International level and as per the standards already been set by respective International Federation.

(26) Remuneration to ITO/NTO/SGFI Staff and others:-

The remuneration & TA/DA should be paid to ITO/NTO/SGFI Staff and others as per SGFI Financial guidelines.

(27) I) If a team/Individual is absent by any reason/lacking/ fault and does not arrive in time at the site of the competition, the deposit on the entry fee, paid at the time of registration, will not be refunded at any cost.

II) A minimum number of 8 entries are required for each event, less than 8 entries will not be awarded certificate of merit.



Parth Suresh Doshi

(Parth Suresh Doshi)

Chief Executive Officer

School Games Federation of India

Copy to:-

1. President, School Games Federation of India.
2. PS to Secretary, Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
3. Under Secretary, SP-III Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
4. Director (Teams), Sports Authority of India, Administrative Block, Jawaharlal Nehru Stadium, East Gate, Lodhi Road, New Delhi.
5. All Members, Executive Committee, School Games Federation of India.
6. Organizing Secretary, 68th National School Games Sepak Takraw U- 14 Boys & Girls Championship 2024-25, Vijayawada, Andhra Pradesh.

Parth Suresh Doshi

Chief Executive Officer

School Games Federation of India