

OFFICE OF THE PRESIDENT  
**SCHOOL GAMES FEDERATION OF INDIA**

Campus of Directorate Of Secondary Education  
18, Park Road, Lucknow, U.P. 226001

F. No. 315 /SGFI/2023-24

Dated: 06/11/23

To,

All Affiliated Units  
School Games Federation of India

**Sub.: Invitation for 67<sup>th</sup> National School Games in Athletics Under-14 (Boys & Girls) Championship-2023-24 at Lucknow. Uttar Pradesh.**

**Ref.: Directorate of Secondary Education/Khel Prakoshth/3101/2023-24 Dated: 05.11.2023**

Dear Sir/Madam,

I am pleased to inform you that Directorate of Secondary Education, Uttar Pradesh, Lucknow, has been entrusted with the responsibility of hosting 67<sup>th</sup> National School Games 2023-24 of Athletics U-14 Boys & Girls competition under the auspices of School Games Federation of India. On behalf of the organizing committee, I extend invitation to the respective contingents of all the States/UTs/Units to participate in the sports meet at Lucknow, Uttar Pradesh. The following are the details related to the conduct of tournament:

(1) **Tournament Summary:-**

Organizing Unit	Place of Tournament	Discipline	Age Group	Date of Championship
Uttar Pradesh	Netaji Subhas Regional Centre, Sports Authority of India, Lucknow, Sarojini Nagar, Kanpur Road, Near Haj House, Lucknow-Uttar Pradesh- 226008.	Athletics	Under-14 (Boys & Girls)	<b>From :</b> 16 <sup>st</sup> to 20 <sup>th</sup> December, 2023 <b>Reporting Date:</b> 15 <sup>th</sup> December, 2023 <b>Last Online Entry:</b> 10 <sup>th</sup> December, 2023

(2) **Weather:-**

During the month of December weather in Lucknow is of quite cold. You are advised to bring enough/ suitable clothing accordingly.

(3) **Reporting Date:-**

The contingent of your state is expected to reach one day prior to start of the tournament i.e. 15/12/2023 up to 11:00 AM. On your arrival, the eligibility form of the State teams will be scrutinized on the same date. Medical test and age verification may be done on the same day, if needed. All the teams are advised to make advance reservation for to & from journey accordingly. They are also advised to intimate the Reception Centre in writing regarding their departure programme. So that transport arrangements can be made to drop them at Railway/Bus terminus in time.

(4) **Place of Reporting:-**

(i) Place & location of control Room : Netaji Subhas Regional Centre, Sports Authority of India, Lucknow, Sarojini Nagar, Kanpur Road, Near Haj House, Lucknow-Uttar Pradesh- 226008.

(ii) Name of Control Room in-Charge : Mrs. Rita Singh and Mr. Ashutosh Singh

(ii) Mobile Nos. of Control Room in-Charge : 9452494270 and 9555883009

(5) **Reception:-**

Arrangements have been made for your reception at Railway Stations/ Bus Terminals/ Airport. The reception center will be operational 24 hours from one day prior to the start of the tournament onwards. You are requested to intimate the Date, time, train number & team compositions well in advance to the Nodal Officer Mr. Pradeep Singh on 9450872429 Emailid - jdlucknow123@gmail.com. Details are as under:

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Reception Venue	Name of Receptionist	Mob./Ph. No.	Place and Time of Reception Counter
Charbagh Railway Station, Lucknow(LKO)	Mr. Vinod Kannaujia	9794550365	Morning to Night 24 hours
	Mr. Vinod Kumar	9415767850	Morning to Night 24 hours
Lucknow Junction Railway Station, Lucknow(LJN)	Mr. Achalesh Singh	9450811246	Morning to Night 24 hours
ISBT, Alambagh, Lucknow	Mr. Gagan Ji Pandey	7518442160	Morning to Night 24 hours
Kaiserbagh Bus Terminus, Lucknow	Mr. Anil Sharma	9935665601	Morning to Night 24 hours
Chaudhary Charan Singh, Airport, Lucknow	Mr. Dharendra Mishra	9451061500	Morning to Night 24 hours

**(6) Identity Card:-**

All players must carry their identity cards duly signed/attested by the Head of Controlling Officer/Competent authority.

**(7) Entry of Teams:-**

You are requested to forward the information regarding initial entry of your participation before 10 Days in prior the tournament starts.

**(8) How to Reach:-**

Lucknow is the capital of the state of Uttar Pradesh as well as the second largest city in North India after New Delhi. As a city known for its delicious food and culture, Lucknow is also one of the transportation hubs in North India. It is well-connected with other major cities by air, road, and rail. Details about the junctions, bus stands, and airport, along with the distances from the competition venue, are as follows:

- (i) **Lucknow Railway Station** is also called Lucknow Charbagh Railway Station (Lucknow NR Station). It is the largest and most important railway station in the city.
- Station Code: LKO
  - Address: NR Station, Charbagh, Lucknow
  - Distance from Competition Venue: 13.8 Kms.
  - Connectivity: Lucknow City Transport Buses and Metro line serve the station.
- (ii) **Lucknow Junction Railway Station** also known as Lucknow Junction NER, Lucknow Junction Railway Station is one the main stations and is just beside Lucknow Charbagh Railway Station.
- Station Code: LJN
  - Address: Preeti Nagar Railway Colony, Charbagh, Lucknow
  - Distance from Competition Venue: 13.8 Kms.
  - Connectivity: Lucknow City Transport Buses and Metro line serve the station.
- (iii) **Alambagh Bus terminal:** It's located on the busy Lucknow-Kanpur Road and is part of a multimodal transport system.
- Address: Kanpur Road, Old Sardari Khera, Alambagh, Lucknow-226005
  - Distance from Competition Venue: 8.5 Kms.
  - Connectivity: Numerous city bus routes extend from there. You can reach most important stops by taking a bus ride from this station.



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(iv) **Kaiserbagh Bus Terminal:** It is located in Qaiser bagh, Lucknow.

- a. Address: Qaisar Bagh, Lucknow, Uttar Pradesh-226001
- b. Distance from Competition Venue: 17 Kms.
- c. Connectivity: Numerous city bus routes extend from there. You can reach most important stops by taking a bus ride from this station.

(v) **Chaudhary Charan Singh International Airport:** It is an international airport located in Amausi, 14 kms from the City Centre, and was earlier known as Amausi Airport. The airport has two operational terminals (1 and 2).

- a. Distance from Competition Venue: 3.8 Kms.
- b. Connectivity: Lucknow City Transport Buses, Taxis and Metro line serve the station.

**(9) PROVISIONAL PROGRAMME DATE:-**

Date	Time	Programme	Place
15.12.23	12:00 pm onwards	Arrival/Control Room/Stay accommodation Check in	
15.12.23	12:00 pm to 4:00 pm	Training session for participating teams before competition	Neta Ji Subhas Regional Centre, SAI, Lucknow
	06:00 pm	Clinic for Referees, Technical officials, Registration and Meeting of Chief-De-Mission	Neta Ji Subhas Regional Centre, SAI, Lucknow
	06:30 pm	Meeting Coach, draw the fixture & provide all technical information about rules and regulations.	Neta Ji Subhas Regional Centre, SAI, Lucknow
	07:30pm onwards	Dinner	Stay Place
16.12.23	08:30 am	Opening ceremony/Cultural Programme /Oath/ Competition Begins	Neta Ji Subhas Regional Centre, SAI, Lucknow
16 <sup>th</sup> to 20 <sup>th</sup> December, 2023	8:30 am to 4:00 pm	Duration of Competition	Neta Ji Subhas Regional Centre, SAI, Lucknow
20.12.23	4:00 pm onwards	Final competition & Closing Ceremony	Neta Ji Subhas Regional Centre, SAI, Lucknow
20.12.23	As per Schedule	Departure of Teams	Jammu Neta Ji Subhas Regional Centre, SAI, Lucknow/Stay Place

**(10) TRANSPORTATION:-**

- (i) **Dropping of Players:** Players will be transported from the railway station or bus stand to their accommodation via buses. The condition of the buses will be suitable for the prevailing weather conditions, and we will not be overloaded.
- (ii) **Coaches and Staff:** Coaches and staff will be transported to their accommodation by small car.
- (iii) **Delegations:** Adequate arrangements will be in place for pick-up and drop-off services for all

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Delegations, ensuring their seamless transition between the accommodation and the tournament venue.

- (iv) **Chief-de-Mission/President/Secretary General:** An appropriate vehicle will be provided to the Chief-de-Mission, President, and Secretary General throughout the entire National School Games.
- (v) **Travel Expenses:** It is responsibility of the participating teams to cover the travelling expenses of the journey (to and from the competition venue).

Local transportation arrangements are made to facilitate the smooth movement of participants and officials during the movement.

**(11) FINANCE & INSURANCE:-**

The Organizing Committee of the tournament is responsible for participants' accommodation, transportation and technical arrangements during tournament in connection with the event. Each affiliated unit must ensure insurance cover for all members of its delegation, including health, accident & travel. During the travel or tournament any accident if occurs of team members, School Games Federation of India shall not be responsible for any claim.

**(12) ACCOMMODATION ARRANGEMENTS:-**

Accommodation arrangement has been made for all the participants & deputed Coaches/ Managers. The place of accommodation for each contingent will be intimated on arrival.

- 1- **Accommodation of Players:** Three star Room category / Equivalent accommodation will be provided to players.
- 2- **Coaches/ Managers /sporting staff (NTO /ITO):** Three star room category/equivalent accommodation for 2 Officials in one room.
- 3- **Chief-de-mission/ President/ General Secretary of NSF from the state/ Sports-related NSF:** Three star room category or upgraded accommodation for 01 officer in a single room as per the rules of the organizer.

S. No.	Name of the State having Stay	Name of the venue School/Hostel	Name of responsible person for accommodation	Telephone/ Mob. No.
1.	Andaman & Nicobar	Shall be communicated on arrival	Shall be communicated on arrival	Shall be communicated on arrival
2.	Andhra Pradesh			
3.	Arunachal Pradesh			
4.	Assam			
5.	Bihar			
6.	CBSE Welfare Sports organization			
7.	Chandigarh			
8.	Chhattisgarh			
9.	Daman & Diu & Dadar Nagar Haveli			
10.	Delhi			
11.	D.A.V.			
12.	Goa			
13.	Gujarat			
14.	Haryana			
15.	Himachal Pradesh			
16.	I.P.S.C.			
17.	Jammu & Kashmir			
18.	Jharkhand			
19.	K.V.S.			
20.	Karnataka			

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21.	Kerala			
22.	Lakshadweep			
23.	Laddakh			
24.	Madhya Pradesh			
25.	Maharashtra			
26.	Manipur			
27.	Meghalaya			
28.	Mizoram			
29.	N.V.S.			
30.	Nagaland			
31.	Orissa			
32.	Puducherry			
33.	Punjab			
34.	Rajasthan			
35.	Sikkim			
36.	Tamil Nadu			
37.	Telangana			
38.	Tripura			
39.	Uttar Pradesh			
40.	Uttarakhand			
41.	Vidya Bharti			
42.	West Bengal			
43.	CISCE			
44.	IBSSO			

**(13) MESS ARRANGEMENT:-**

**a. Common Mess:-**

Food will be made available by the common mess on payment of Rs. 250/- as per S.G.F.I.'s norms per head per day. Food will be served at common mess from 15.11.2023 at 12:00 noon onwards.

Place of the Mess: Will be intimated on arrival

Food in Common Mess: Veg. & Non-Veg.

**b. Common mess menu:-**

As per S.G.F.I. norms, meals (buffet style) will be served three times a day, Meal times are as follows:-

Breakfast	:	07:00 am to 09:00 am
Lunch	:	01:00 pm to 02:30 pm
Dinner	:	07:00 pm to 09:00 pm

Food three times a day i.e. Breakfast, Lunch and Dinner will be provided by the organizers.

Snacks & Tea will also be served in the evening.

**c. Mess for Technical Officials / VIPs: -**

There will be separate mess arrangement for the Technical Officials / VIPs.

**d. Food Menu will be as under:-**

Breakfast	Bread slice with Butter/Paratha with Curd Tea/Coffee/Milk & Fruit, Eggs / Omelets.
Lunch	Seasonale Vegetable Sabji, Rice, Roti, Papad, Salad, Pickle, Dal, Curd & Sweet Dish
Dinner	Seasonale Vegetables Sabji/Non-Veg., Rice, Roti, Papad, Salad, Pickle, Dal, Sabji & Milk.



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**(14) Composition of Team:-**

Each affiliated State/UT/Unit is allowed to send only one team in each category. Team should consist as follows:

No.	Discipline	U-14		Coach	Manager	HOD	Total
		Boys	Girls				
1.	Athletics	22	22	02	02	01	49

Please note that all the games of the tournament there will only one Chief-de-Mission from each state/unit. Chief-de-Mission should of the status of minimum Deputy Director.

**Note:** Rules & Regulations of the game are available on SGFI's website [www.sgfi.org.in](http://www.sgfi.org.in).

**(15) Eligibility:-**

**(a)**

- Under 14 years:** Each one of the above player should be born **on or after 01.01.2010**.
- The participating player must be currently a regular enrolled student of a school.
- The participating players should be studying in 12th or below class but not below 6th Standard.
- Any student or player who has already completed their 12th grade will not be eligible to participate in the SGFI National School Games, regardless of their age category.

**(b) Eligibility/Age Certificate:-**

It is mandatory for all players to provide an age certificate. This certificate can be anyone of the following document:

- AADHAR Number
- 10th class mark sheet
- Date of Birth Certificate (should be issued minimum 5 years before).

The Official Entry and eligibility forms, in the new format, must be duly signed and attested by the head of the institution or principal, with a counter-signature by the competent authority of the State/Unit/UT.

The team manager will be responsible for ensuring the submission of the eligibility and birth certificates of the participants to the organizing committee. Only the official entry forms signed by the competent authority of the State/UT/Unit will be considered acceptable. Failure to provide the signed official entry forms may result in ineligibility for participation in the tournament and the issuance of a merit/participation certificate.

**(16) ANTI- DOPING CLINIC FOR PARTICIPANTS /OFFICIALS:-**

The anti-doping clinic will be organized by SGFI in accordance with their established set of regulations and procedures.

**(17) CHIEF-DE-MISSION/H.O.D MEETING:-**

Place of Managers Meeting	Date	Time	Name of Organzing In-charge with Mob. No.
Neta Ji Subhas Regional Centre, SAI, Lucknow	15.12.2023	06:00 PM	Mr. Pradeep Singh 9450872429

**(18) COACHES MEETING:-**

Place of Coaches Meeting	Date	Time	Name of Organzing In-charge with Mob. No.
Neta Ji Subhas Regional Centre, SAI, Lucknow	15.12.2023	06:30 PM	Mr. Pradeep Singh 9450872429

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(19) **SUBMISSION DOCUMENTS:-**

**It is requested kindly to submit:-**

- (1) On meeting, chief-de-mission of all States/UTs/Units must bring & produce the AUTHORITY LETTER from their competent authority to grant attestation power and signature on Eligibility Certificates/Entry forms to the organizers/S.G.F.I. personnel.
- (2) The State Flag (of your state) of 6ft.x 4ft.size. - **02**
- (3) Duly filled Eligibility Certificate. - **In Triplicate**
- (4) **Copy of AADHAR Card** - **In Triplicate**
- (5) Complete list of participants & officials. - **Original**
- (6) Must be certified that participating players fulfill the eligibility rules of Championship & are the students studying in **12<sup>th</sup> or below but not below 6<sup>th</sup> Standard.**
- (7) Must be Certified that each one of above players is born on or after **01.01.2010 (U-14 yrs)** which must be issued by competent authority of States/UTs/Units.
- (8) All the Head of Delegation are requested to bring the original mark-sheet of the last year of the players or birth certificated issued by competent Authority of State Govt. /Govt. of India which may be presented before the organizing committee if demanded.

(20) **Any other details & further information contact for Nodal Officer of National School Tournament:-**

No	Name of Nodal Officer	Designation Correspondence address	Ph. /Mob. No./ Fax No./E-Mail Address
1.	Mr. Pradeep Singh	Join Director Education, Lucknow	9450872429 jdlucknow123@gmail.com
2.	Mrs. Rekha Diwakar	Deputy Director Education, Lucknow	9450020636 ddrlucknow@gmail.com

(21) **Online Entry:-**

Before the start of online registration of players, prepare a **Demand Draft (D.D.)** of the total amount favoring "**School Games Federation of India**", payable at Shimla, @Rs.200/- per player for the team. Fill the D.D. Details, after Verifying EVENT CODE and PASSWORD to begin the Online Registration Process. The Original D.D. is to be deposited with the representative of SGFI, at the competition venue and receipt to be collected from them.

(22) **Media:-**

The entire work of print media and electronic media will be done by the organizing committee and it will be monitored by SGFI media cell. Minimum 2 pre-event, Press conferences should be done with the presence of SGFI office bearers and staff.

NSG will be monitored from SGFI control room through electronic surveillance system.

(23) **Timing, Scoring & Result:-**

Timing, Scoring & Result system should be in place by the authorized vendor. Minimum 2 LED walls of 20x12 should be in place for LIVE scoring/Telecasting at the Venue. LIVE Telecast should also be in place with appropriate number of cameras and a live link should be provided to telecast on SGFI website and social media platforms.

(24) **Branding of Stadium & Host City:-**

Proper branding of stadium should be in place with the logos of SGFI sponsors and local sponsors. The approval of all branding material should be taken by SGFI office in advance. Railway Station/Bus Stand/Airport and city should also be branded with the branding material of NSG.

(25) **Field of Play:-**

**Field of Play** should be of International level and as per the standards already been set by respective International Federation.

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(26) **Remuneration to ITO/NTO/SGFI Staff and others:-**

The remuneration & TA/DA should be paid to ITO/NTO/SGFI Staff and others as per SGFI Financial guidelines.

(27) I) If a team/Individual is absent by any reason/lacking/ fault and does not arrive in time at the site of the competition, the deposit on the entry fee, paid at the time of registration, will not be refunded at any cost.

II) A minimum number of 8 entries are required for each event, less than 8 entries will not be awarded certificate of merit.

**Deepak Kumar<sup>(IAS)</sup>**

President

School Games Federation of India

**Copy to:-**

1. PS to Secretary, Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
2. Under Secretary, SP-III Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
3. Director (Teams), Sports Authority of India, Administrative Block, Jawaharlal Nehru Stadium, East Gate, Lodhi Road, New Delhi.
4. Organizing Secretary, 67th National School Games in Athletics U- 14 (Boys & Girls) Championship 2023-24, Lucknow, Uttar Pradesh.
5. All Executive committee members, School Games federation of India.

**President**

School Games Federation of India