

OFFICE OF THE PRESIDENT  
**SCHOOL GAMES FEDERATION OF INDIA**

Campus of Directorate Of Secondary Education  
18, Park Road, Lucknow, U.P. 226001

F. No. 426 /SGFI/2023-24

Dated: 11/12/23

To,

All Affiliated Units,  
School Games Federation of India

Sub.: Invitation for 67<sup>th</sup> National School Games in Handball Under- 17 Boys & Girls Championship 2023-24 At Shujalpur, Madhya Pradesh.

Ref.: Directorate of Public Instruction, Madhya Pradesh, Letter No. DPI / Phy/2023-24 /1072  
Dated- 26/11/2023.

Dear Sir/Madam,

It is my privilege to inform you that the Directorate of Public Instruction, Madhya Pradesh, has been entrusted with the responsibility of hosting 67<sup>th</sup> National School Games 2023-24 of Handball Under- 17 Boys & Girls competition under the auspices of School Games Federation of India. On behalf of the organizing committee, I take on this opportunity to extend invitation to the respective contingents of all the States/UTs/Units to participate in the sports meet at Shujalpur, Madhya Pradesh. The following are the details related to the conduct of tournament.

(1) **Tournament Summary:-**

Organising Unit	Place of Tournament	Discipline	Age Group	Date of Championship
Madhya Pradesh	Shujalpur Dist. Shajapur	Handball (Under- 17 Boys & Girls)		<b>From :</b> 16 <sup>th</sup> Jan. 24 to 21 <sup>st</sup> January 2024 <b>Reporting Date:</b> 15 <sup>th</sup> January, 2024 <b>Last Online Entry:</b> 10 <sup>th</sup> January, 2024

(2) **Weather:-**

During the month of January weather in Shujalpur, Madhya Pradesh is of Excessive cold. You are advised to bring enough/ suitable clothing accordingly.

(3) **Reporting Date:-**

The contingent of your state is expected to reach one day prior to start of the tournament i.e. 15/01/2024 up to 11:00 AM. On your arrival, the eligibility form of the State teams will be scrutinized on the same date. Medical test and age verification may be done on the same day, if needed. All the teams are advised to make advance reservation for to & from journey accordingly. They are also advised to intimate the Reception Centre in writing regarding their departure programme. So that transport arrangements may be made to drop them at Railway/Bus terminus in time.

(4) **Place of Reporting:-**

- (i) Place & location of control Room: C.M. Rise School Shujalpur  
(ii) Name of Control Room in-Charge: Mr. Mukesh Nema Vice Principal  
(ii) Mobile No. of Control Room in-charge: 9424517518

(5) **Reception:-**

Arrangement has been made for your reception at Railway Station, Shujalpur./ Bus Stand Shujalpur. The reception center will be operational 24 hours from one day prior to the start of the tournament onwards. You are requested to intimate the Date, time, train number & team compositions well in advance to the Nodal Officer Mr. Alok Khare, Joint Director on Mob. No 9425302998 or Email id- alokxhare2015@gmail.com

Reception Venue	Name of Receptionist	Mob./Ph. No.	Place and Time of Reception Counter
Shujalpur Railway Station	Mr. Vikram Singh Yadav Mr. Jitendar Nag	9926669330 9425034230	Morning to Night 24 Hour's Shujalpur Railway Station Platform No. 1

(6) **Identity Card:-**

All players must carry their identity cards duly signed/attested by the Head of Controlling Officer/ Competent authority.



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**(7) Entry of Teams:-**

You are requested to forward the information regarding initial entry of your participation before 10 Days in prior to start of the tournament positively to Nodal Officer, Mr.Vivek Dubey D.E.O on Mob. No.9424000024 or Email Id [deoshj@mp.nic.in](mailto:deoshj@mp.nic.in).

**(8) How to Reach:-**

1. On Reaching at Shujalpur Railway Station, Shujalpur you have to travel to control room which is almost 02 Km.
2. Transport will be provided by the organizers right at the Shujalpur Railway Station, Shujalpur /Bus Stand, Sujalpur to the competition venue.

**(9) PROVISIONAL PROGRAMME DATE:-**

Date	Time	Programme	Place
15.01.24	11:00 AM	Arrival/Registration/Control Room-Hostel Check in	Govt J.N.S. College Ground Shujalpur (M.P.)
15.01.24	03:00 PM	Training session for participating teams before competition	
	06:00 PM	Clinic for Referees & Technical officials	
	07:00 PM	Meeting of Chief-De-Mission	
	07:30 PM	Meeting Coach, draw the fixture & provide all technical information about rules and regulations.	
16.01.2024	Morning & Evening	First Round Competition	
	02:00 PM	Opening Ceremony/ Cultural Program/ Oath etc.	
16.01.2024 to 21.01.2024	Morning to Evening	Competition	
21.01.2024	Morning	Final Competition	
	Evening	Closing Ceremony	
21.01.2024	As Per Schedule	Departure of Teams	

**(10) TRANSPORTATION:-**

- i) Arrangement for dropping of players by bus from Shujalpur Railway Station/ Bus Stand, Sujalpur to Participants' accommodation has been made, the condition of the bus/ vehicle is to be comfortable.
- ii) Arrangement for taking coaches / sporting staff to accommodation place has been made by an appropriate car.
- iii) Pick and drop arrangement has been ensured for all delegations from accommodation place to tournament venue.
- iv) For Chief-de-mission /President/Secretary General a car/ appropriate vehicle has been arranged during the entire NSG.
- v) The Travelling expenses from home to Competition Venue and return is responsibility of participating teams.

**(11) FINANCE & INSURANCE:-**

The Organizing Committee is responsible for participants' accommodation, transportation and technical arrangements during tournament in connection with the event. Each affiliated unit must ensure insurance cover for all members of its delegation, including health, accident & travel. During the travel or tournament any accident if occurs of team members, School Games Federation of India shall not be responsible for any claim.

**(12) ACCOMMODATION ARRANGEMENTS:-**

Accommodation arrangement has been made for all the participants & deputed Coaches/ Managers. The place of accommodation of each contingent will be intimated on arrival, preferably in Hotels/ Hostels.

- 1- Accommodation of player's room category 3 star / Equivalent accommodation for 3 players in one room.
- 2- Coaches/ Managers /sporting staff NTO /ITO room category 3 star or equivalent accommodation for 2 Official in one room.





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3- Chief-de-mission/ President/ General Secretary room category 03 star or upgraded accommodation for 01 officer in a single room as per the rules of the organizer.

S. No.	Name of the State having Stay	Name of the venue School/Hostel	Name of responsible person for accommodation	Telephone/ Mob. No.
1	Andaman & Nicobar	GOVT. Girls School	Mr. Dariyav Singh Malviya (Principal/BEO)	98265661292
2	Andhra Pradesh	(Hostel) Shujalpur		
3	Arunachal Pradesh	City/Govt Boys		
4	Assam	School(Hostel)		
5	Bihar	Shujalpur City (		
6	CBSE Welfare Sports organization	Boys/Girls)		
7	Chandigarh	Talant Academy		
8	Chhattisgarh	(Hostel)		
9	Daman & Diu & Dadar Nagar Havelli	AsentSchool(Hostel)		
10	Delhi	(Boys/Grils)		
11	D.A.V.	Red Rose School ( Hostel) / Scholars Academy (Hostel) (Boys/Girls)	Smt. Alpana Rana (Principal)	9926041747
12	Goa			
13	Gujarat			
14	Haryana			
15	Himachal Pradesh			
16	I.P.S.C.			
17	Jammu & Kashmir			
18	Jharkhand			
19	K.V.S.			
20	Karnataka			
21	Kerala	Govt.Girls Hostel / Deepti Convent school( Boys/Girls)		
22	Lakshadweep			
23	Laddakh			
24	Madhya Pradesh			
25	Maharashtra	Sparlal School/ Joy kids School(Hostel) (Boys/Girls)		
26	Manipur			
27	Meghalaya			
28	Mizoram			
29	N.V.S.			
30	Nagaland			
31	Orissa	Girls Mandi / Saraswati Mandi (Hostel)(Boys/Girls)		
32	Puducherry			
33	Punjab			
34	Rajasthan			
35	Sikkim			
36	Tamil Nadu	J.N.S Collage( Hostel)( Boys/Girls)	Mr. Rajendra Yadav (Principal)	8893632472
37	Telangana			
38	Tripura			
39	Uttar Pradesh			
40	Uttarakhand	Sahara Kalapipal( Hostel)( Boys/Girls)		
41	Vidya Bharti			
42	West Bengal			
43	CISCE			
44	IBSSO			

**(13) MESS ARRANGEMENT:-**

**a. Own Mess:-**

In case of your state contingent is making own food arrangements please inform the Nodal Officer of Organizing Committee well in advance 15 days on Email- [physicaldpi@mp.gov.in](mailto:physicaldpi@mp.gov.in) or [deoshj@mp.nic.in](mailto:deoshj@mp.nic.in) Mob No 9724000024..

**b. Common Mess:-**

Food will be made available by the common mess on payment of Rs. 250/- as per S.G.F.I's



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norms per head per day. Food will be served at common mess from 15.01.2024 evening onwards.

Place of the Mess: Will be informed on arrival.

**c. Common mess menu:-**

As per S.G.F.I. norms, meals (buffet style) will be served three times a day, Meal times are as follows:-

Breakfast	:	07:00 am to 09:00 am
Lunch	:	01:00 pm to 02:30 pm
Dinner	:	07:00 pm to 09:00 pm

Food three times a day i.e. Breakfast, Lunch and Dinner will be provided by the organizers. Snacks & Tea will also be served in the evening. Menu will be comprised of both Veg. & Non-Veg.

**d. Mess for Technical Officials / VIPs: -**

There will be separate mess arrangement for the Technical Officials / VIPs.

**e. Food Menu will be as under:-**

Breakfast	Bread slice with Butter/Paratha with Curd Tea/Coffee/Milk & Fruit, Eggs / Omelets.
Lunch	Seasonale Vegetable Sabji, Rice, Roti, Papad, Salad, Pickle, Dal, Curd & Sweet Dish
Dinner	Seasonale Vegetables Sabji/Non-Veg., Rice, Roti, Papad, Salad, Pickle, Dal, Sabji & Milk.

**(14) Composition of Team:-**

Each affiliated State/UT/Unit can send only one team in each category. Team should consist as follows:

No.	Discipline	Category	Players		Coach	Manager	Total
			Boys	Girls			
1.	Handball	Under - 17	16	16	2	2	36

Please note that all the games of the tournament there will only one Chief-de-Mission from each state/unit. Chief-de-Mission should of the status of minimum Deputy Director.

**Note:** Rules & Regulations of the game are available on SGFI's website [www.sgfi.org.in](http://www.sgfi.org.in) .

**(15) Eligibility:-**

**(a)**

- Under 17 years:** - Each one of the above player should be born on or after 01.01.2007.
- The participating player must be a regular enrolled student of the school.
- The participating players should be studying in 12th or below class but not below 6th Standard.
- Any student / Player who has passed 12<sup>th</sup> standard will not be eligible to participate in the SGFI NSGs games irrespective of being in any age category.

**(b) Eligibility/Age Certificate:-**

It is mandatory for all players to have AADHAR No./10th Class Mark Sheet/ Date of Birth Certificate (should be issued minimum 5 years before), Official Entry & eligibility forms in new format duly signed/attested by the head of the institution/principal & counter signature by the competent authority of State/Unit/UT. The team manager will be responsible for bringing the eligibility/birth certificate of the participants, which are to be handed over to the organizing committee. In tournament only official entry form signed by the competent authority of State/UT/Unit will be acceptable. In the lack of this signed official entry form, it is not possible to participate in the tournament & issue the merit/participation certificate.

**(16) ANTI- DOPING CLINIC FOR PARTICIPANTS /OFFICIALS:-**

Discipline	Place of Organizing Clinic	Date	Time	Name of Clinic In-charge with mob. No
Handball U-17 Boys & Girls	Will be informed on arrival	15/01/2024	Will be informed on arrival	Will be informed on arrival





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(17) **CHIEF-DE-MISSION/H.O.D MEETING:-**

Place of Managers Meeting	Date	Time	Name of Organizing In-charge with Mob. No.
Will be informed on arrival	15/01/2024	Will be informed on arrival	Will be informed on arrival

(18) **COACHES MEETING:-**

Place of Coaches Meeting	Date	Time	Name of Organizing In-charge with Mob. No.
Will be informed on arrival	15/01/2024	Will be informed on arrival	Will be informed on arrival

(19) **SUBMISSION DOCUMENTS:-**

It is requested kindly to submit:-

- (1) On meeting, chief-de-mission of all States/UTs/Units must bring & produce the AUTHORITY LETTER from their competent authority for attestation power/signature on Eligibility Certificates/Entry forms to the organizers/S.G.F.I. personnel.
- (2) The State Flag (of your state) of 6ft.x 4ft.size. - **02**
- (3) Duly filled Eligibility Certificate. - **In Triplicate**
- (4) Copy of AADHAR Card - **In Triplicate**
- (5) Complete list of participants & officials. - **Original**
- (6) Must be certified that participating players fulfill the eligibility rules of Championship & are the students studying in **12<sup>th</sup> or below but not below 6<sup>th</sup> Standard.**
- (7) Must be Certified that each one of above players is born on or after 01.01.2007 (U-17 Yrs) hence, they are eligible for participating in their respective age group. Both the above Certificates (mentioned in Para 6 & 7) will be issued only by competent authority of States/UTs/Units.
- (8) All the Head of Delegation are requested to bring the original mark-sheet of the last year of the players or birth certificated issued by competent Authority of State Govt. /Govt. of India which may be presented before the organizing committee if demanded.

(20) **Any other details & further information contact for Nodal Officer of National School Tournament:-**

No	Name of Nodal Officer	Designation Correspondence address	Ph. /Mob. No./ Fax No./E-Mail Address
1.	Mr. Alok Khare	Joint Director Directorate Public of Instruction , M.P	9425302998 Email id alokkhare2015@gmail.com
2.	Mr.Vivek Dubey	District Education Officer Shajapur	9424000024 Email id - deoshj@mp.nic.in
3.	Mr. R.C. Ojha	District Sports Officer Shajapur	9926531639 Email id - deoshj@mp.nic.in

(21) **Online Entry:-**

Before the start of online registration of players, prepare a **Demand Draft (D.D.)** of the total amount favoring "**School Games Federation of India**", payable at Shimla, @Rs.200/- per player for the team. Fill the D.D. Details, after Verifying **EVENT CODE** and **PASSWORD** to begin the Online Registration Process. The Original D.D. is to be deposited with the representative of SGFI, at the competition venue and receipt to be collected from them.



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(22) **Media:-**

The entire work of print media and electronic media will be done by the organizing committee and it will be monitored by SGFI media cell. Minimum 2 pre-event, Press conferences should be done with the presence of SGFI office bearers and staff.

NSG will be monitored from SGFI control room through electronic surveillance system.

(23) **Timing, Scoring & Result:-**

Timing, Scoring & Result system should be in place by the authorized vendor. Minimum 2 LED walls of 20x12 should be in place for LIVE scoring/Telecasting at the Venue. LIVE Telecast should also be in place with appropriate number of cameras and a live link should be provided to telecast on SGFI website and social media platforms.

(24) **Branding of Stadium & Host City:-**

Proper branding of stadium should be in place with the logos of SGFI sponsors and local sponsors. The approval of all branding material should be taken by SGFI office in advance. Railway Station/Bus Stand/Airport and city should also be branded with the branding material of NSG.

(25) **Field of Play:-**

**Field of Play** should be of International level and as per the standards already been set by respective International Federation.

(26) **Remuneration to ITO/NTO/SGFI Staff and others:-**

The remuneration & TA/DA should be paid to ITO/NTO/SGFI Staff and others as per SGFI Financial guidelines.

(27) I) If a team/Individual is absent by any reason/lacking/ fault and does not arrive in time at the site of the competition, the deposit on the entry fee, paid at the time of registration, will not be refunded at any cost.

II) A minimum number of 8 entries are required for each event, less than 8 entries will not be awarded certificate of merit.

**Deepak Kumar (IAS)**  
President

School Games Federation of India

**Copy to:-**

1. PS to Secretary, Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
2. Under Secretary, SP-III Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
3. Director (Teams), Sports Authority of India, Administrative Block, Jawaharlal Nehru Stadium, East Gate, Lodhi Road, New Delhi.
4. Organizing Secretary, 67th National School Games in Handball U- 17 Boys & Girls Championship 2023-24, Shujalpur, Madhya Pradesh.
5. All Executive committee members, School Games federation of India.

**President**

School Games Federation of India