

OFFICE OF THE PRESIDENT
SCHOOL GAMES FEDERATION OF INDIA

Campus of Directorate Of Secondary Education
18, Park Road, Lucknow, U.P. 226001

F. No. 454 /SGFI/2023-24

Dated: 15/12/2023

To,
All Affiliated Units
School Games Federation of India

Sub.: Invitation for 67th National School Games in Tennis Under-19 Boys Championship at Kakinada, Erstwhile Godavari District, Andhra Pradesh

Ref.: ESE02-33/73/2023-SECY-SGF-CSE Dated: 13/12/2023

Dear Sir/Madam,

It is my privilege to inform you that the School Education Andhra Pradesh has been entrusted with the responsibility of hosting 67th National School Games 2023-24 of Tennis Under-19 Boys competition under the auspices of School Games Federation of India. On behalf of the organizing committee, I take on this opportunity to extend invitation to the respective contingents of all the States/UTs/Units to participate in the sports meet at Kakinada, Erstwhile Godavari District, Andhra Pradesh. The following are the details related to the conduct of tournament.

(1) Tournament Summary:-

Organizing Unit	Place of Tournament	Discipline	Age Group	Date of Championship
Andhra Pradesh	DSA Grounds Kakinada, Erstwhile East Godavari District, Andhra Pradesh State		Tennis (Under-19 Boys)	<u>From :</u> 20 th to 24 th January, 2024 <u>Reporting Date:</u> 19 th January, 2024 <u>Last Online Entry:</u> 14 th January, 2024

(2) Weather:-

During the month of January weather in Andhra Pradesh is of pleasant cold. You are advised to bring enough/ suitable clothing accordingly.

(3) Reporting Date:-

The contingent of your state is expected to reach one day prior to start of the tournament i.e. 19/01/2024 up to 11:00 AM. On your arrival, the eligibility forms of the State teams will be scrutinized on the same date. Medical test and age verification may be done on the same day, if needed. All the teams are advised to make advance reservation for to & from journey accordingly. They are also advised to intimate the Reception Centre in writing regarding their departure programme. So that transport arrangements may be made to drop them at Railway/Bus terminus in time.

(4) Place of Reporting:-

(i) Place & location of control Room: DSA Grounds Kakinada, Erstwhile East Godavari District, Andhra Pradesh State

(ii) Name of Control Room in-Charge: N Sri Hari Raju, Md. Khasim, R.K.D.Prasad, Samshed Begam

(ii) Mobile No. of Control Room in-charge: 9701957867, 9885386467, 9948808829 and 9908950650

(5) Reception:-

Arrangement has been made for your reception at Samalkot / Kakinada railway Station and Bus stand. The reception center will be operational 24 hours from one day prior to the start of the tournament onwards. You are requested to intimate the Date, time, train number & team compositions well in advance to the Nodal Officer.

Reception Venue	Name of Receptionist	Mob./Ph. No.	Place and Time of Reception Counter
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Railway Station/ Bus Stand	A. (Kakinada Railway station)		
	1.Suribabu	9640203657	Morning to Night 24 hours at Railway Station/Bus stand.
	2.Md.Basheer sahib	9182549255	
	3.Md. Fedha Hussain (Samalkot Railway Station)	9908950650	
	B. 1.S.Umamaheswara rao	8309123324	
	2.Md.Ibrahim	8555846532	
	3.M.Subba Rao	9866259844	
	4.K.Rambabu	9949950613	
	C. (Kakinada Bus Stand)	9951533766	
	1.P.Varaprasad	9640203657	
2.Suribabu			

(6) **Identity Card:-**

All players must carry their identity cards duly signed/attested by the Head of Controlling Officer/ Competent authority.

(7) **Entry of Teams:-**

You are requested to forward the information regarding initial entry of your participation before 10 Days in prior to start of the tournament positively to Nodal Officer.

(8) **How to Reach:-**

- (i) Nearest Railway Station/Bus Stand from Hostel/Control room with distance: Samalkot 100M
- (ii) Name of the nearest Junction from the hostel/accommodation/control room with distance: Kakinada Railway station 100M
- (iii) Name of the nearest Bus Stand from the hostel/accommodation/control room with distance: Kakinada Bus stand 100M

(9) **PROVISIONAL PROGRAMME DATE:-**

Date	Time	Programme	Place
19/01/2024	11:00 AM	Arrival/Registration/Control Room	DSA Ground Kakinada
19/01/2024	11:30 AM	Training session for participating teams before competition	DSA Ground Kakinada & Near D-mart Municipal Tennis Courts
19/01/2024	12:00 PM	Clinic for referee & technical official	DSA Grounds Kakinada
19/01/2024	05:00 PM	Meeting of Chief-De-Mission	DSA Grounds Kakinada
19/01/2024	06:00 PM	Meeting Coach, draw the fixture, Provide all technical information & rules and regulations	DSA Grounds Kakinada
20/01/2024	09:30 PM	Opening ceremony/Cultural Program /Oath etc.	DSA Ground Kakinada & Near D-mart Municipal Tennis Courts
20/01/2024 to 24/01/2024	As per fixture	Competition	DSA Ground Kakinada & Near D-mart Municipal Tennis Courts
24/01/2024	9:00 AM	Final Competition & Closing Ceremony	DSA Ground Kakinada & Near D-mart Municipal Tennis Courts
24/01/2024	As Per Schedule	Departure of the Teams	DSA Ground Kakinada

(10) **TRANSPORTATION:-**

- i) Arrangement for dropping of players by bus from Railway Station/ Bus Stand to Participants' accommodation has been made, the condition of the bus/ vehicle is to be comfortable.
- ii) Arrangement for taking coaches / sporting staff to accommodation place has been made by an appropriate car.
- iii) Pick and drop arrangement has been ensured for all delegations from accommodation place to tournament venue.



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iv) For Chief-de-mission /President/Secretary General a car/ appropriate vehicle has been arranged during the entire NSG.

v) The Travelling expenses from home to Competition Venue and return is responsibility of participating teams.

(11) FINANCE & INSURANCE:-

The Organizing Committee is responsible for participants' accommodation, transportation and technical arrangements during tournament in connection with the event. Each affiliated unit must ensure insurance cover for all members of its delegation, including health, accident & travel. During the travel or tournament any accident if occurs of team members, School Games Federation of India shall not be responsible for any claim.

(12) ACCOMMODATION ARRANGEMENTS:-

Accommodation arrangement has been made for all the participants & deputed Coaches/ Managers. The place of accommodation of each contingent will be intimated on arrival, preferably in Hotels/ Hostels.

1- Accommodation of player's room category 3 star / Equivalent accommodation for 3 players in one room.

2- Coaches/ Managers /sporting staff NTO /ITO room category 3 star or equivalent accommodation for 2 Official in one room.

3- Chief-de-mission/ President/ General Secretary room category 03 star or upgraded accommodation for 01 officer in a single room as per the rules of the organizer.

S. No.	Name of the State having Stay	Name of the venue School/Hostel	Name of responsible person for accommodation	Telephone/ Mob. No.
1.	Andaman & Nicobar	DSA Grounds Kakinada JNTU Kakinada	P. P. V. Prasad Reddy B.V.G.T Raju K. Pattabi Ramam	9970869880 9440669946 9059096526
2.	Andhra Pradesh			
3.	Arunachal Pradesh			
4.	Assam			
5.	Bihar			
6.	CBSE Welfare Sports organization			
7.	Chandigarh			
8.	Chhattisgarh			
9.	Daman & Diu & Dadar			
10.	Delhi			
11.	D.A.V.			
12.	Goa			
13.	Gujarat			
14.	Haryana			
15.	Himachal Pradesh			
16.	I.P.S.C.			
17.	Jammu & Kashmir			
18.	Jharkhand			
19.	K.V.S.			
20.	Karnataka			
21.	Kerala			
22.	Lakshadweep			
23.	Laddakh			
24.	Madhya Pradesh			
25.	Maharashtra			
26.	Manipur			
27.	Meghalaya			
28.	Mizoram			
29.	N.V.S.			
30.	Nagaland			
31.	Orissa			
32.	Puducherry			
33.	Punjab			
34.	Rajasthan			
35.	Sikkim			
36.	Tamil Nadu			
37.	Telangana			
38.	Tripura			
39.	Uttar Pradesh			
40.	Uttarakhand			
41.	Vidya Bharti			

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42.	West Bengal			
43.	CISCE			
44.	IBSSO			

(13) MESS ARRANGEMENT:-

a. Common Mess:-

Food will be made available by the common mess on payment of Rs. 250/- as per S.G.F.I.'s norms per head per day. Food will be served at common mess from 19.01.2024 evening onwards.

Place of the Mess: DSA Grounds Kakinada

b. Common mess menu:-

As per S.G.F.I. norms, meals (buffet style) will be served three times a day, Meal times are as follows:-

Breakfast	:	07:00 am to 09:00 am
Lunch	:	01:00 pm to 02:30 pm
Dinner	:	07:00 pm to 09:00 pm

Food three times a day i.e. Breakfast, Lunch and Dinner will be provided by the organizers.

Snacks & Tea will also be served in the evening. Menu will be comprised of both Veg. & Non-Veg.

c. Mess for Technical Officials / VIPs:-

There will be separate mess arrangement for the Technical Officials / VIPs.

d. Food Menu will be as under:-

Breakfast	Bread slice with Butter/Paratha with Curd Tea/Coffee/Milk & Fruit, Eggs / Omelets.
Lunch	Seasonale Vegetable Sabji, Rice, Roti, Papad, Salad, Pickle, Dal, Curd & Sweet Dish
Dinner	Seasonale Vegetables Sabji/Non-Veg., Rice, Roti, Papad, Salad, Pickle, Dal, Sabji & Milk.

(14) Composition of Team:-

Each affiliated State/UT/Unit can send only one team in each category. Team should consist as follows:

No.	Discipline	Gender/ Category	Players	Coach	Manager	Total
1.	Tennis	U-19 Boys	05	01	01	07

Please note that all the games of the tournament there will only one Chief-de-Mission from each state/unit. Chief-de-Mission should of the status of minimum Deputy Director.

Note: Rules & Regulations of the game are available on SGFI's website www.sgfi.org.in.

(15) Eligibility:-

(a)

- Under 19 years:-** Each one of the above player should be born on or after 01.01.2005.
- The participating player must be a regular enrolled student of the school.
- The participating players should be studying in 12th or below class but not below 6th Standard.
- Any student / Player who has passed 12th standard will not be eligible to participate in the SGFI NSGs games irrespective of being in any age category.

(b) Eligibility/Age Certificate:-

It is mandatory for all players to have AADHAR No./10th class mark sheet/ Date of Birth Certificate (should be issued minimum 5 years before), Official Entry & eligibility forms in new format duly signed/attested by the head of the institution/principal & counter signature by the competent authority of State/Unit/UT. The team manager will be responsible for bringing the eligibility/birth certificate of the participants, which are to be handed over to the organizing committee. In tournament only official entry form signed by the competent authority of State/UT/Unit will be acceptable. In the lack of this signed official entry form, it is not possible to participate in the tournament & issue the merit/participation certificate.

(16) ANTI- DOPING CLINIC FOR PARTICIPANTS /OFFICIALS:-

Discipline	Place of Organizing Clinic	Date	Time	Name of Clinic In- charge with mob. No.
Tennis U-19 Boys	DSA Grounds Kakinada	19.01.2024	04:00 AM	TVS Ranga Rao 9848113337



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(17) **CHIEF-DE-MISSION/H.O.D MEETING:-**

Place of Managers Meeting	Date	Time	Name of Organizing In-charge with Mob. No.
DSA Grounds Kakinada	19.01.2024	05:00 PM	G BHANUMURTHY RAJU IPE (Secretary, SGF AP) 9440129593 7013001792

(18) **COACHES MEETING:-**

Place of Coaches Meeting	Date	Time	Name of Organizing In-charge with Mob. No.
DSA Grounds Kakinada	19.01.2024	06:00 PM	G BHANUMURTHY RAJU IPE (Secretary, SGF AP) 9440129593 7013001792

(19) **SUBMISSION DOCUMENTS:-**

It is requested kindly to submit:-

- (1) On meeting, chief-de-mission of all States/UTs/Units must bring & produce the AUTHORITY LETTER from their competent authority for attestation power/signature on Eligibility Certificates/Entry forms to the organizers/S.G.F.I. personnel.
- (2) The State Flag (of your state) of 6ft.x 4ft.size. - **02**
- (3) Duly filled Eligibility Certificate. - **In Triplicate**
- (4) Copy of AADHAR Card - **In Triplicate**
- (5) Complete list of participants & officials. - **Original**
- (6) Must be certified that participating players fulfill the eligibility rules of Championship & are the students studying in 12th or below but not below 6th Standard.
- (7) Must be Certified that each one of above players is born on or after 01.01.2005 (U-19 yrs) hence, they are eligible for participating in their respective age group. Both the above Certificates (mentioned in Para 6 & 7) will be issued only by competent authority of States/UTs/Units.
- (8) All the Head of Delegation are requested to bring the original mark-sheet of the last year of the players or birth certificated issued by competent Authority of State Govt. /Govt. of India which may be presented before the organizing committee if demanded.

(20) **Any other details & further information contact for Nodal Officer of National School Tournament:-**

No	Name of Nodal Officer	Designation & Correspondence address	Ph. /Mob. No./ Fax No./E-Mail Address	Official Website of National School Games
1	G Bhanumurthy raju	Secretary AP School Games Federation O/o Commissioner of School Education	9440129593 7013001792	N/A
2.	B.V.V.S.V Prasad	Secretary School Games Federation Kakinada District	9490896851	N/A
3.	N. Sri Hari Raju	Asst Secretary School Games Federation Kakinada District.	9885386467	N/A
4.	V. Ravi Raju	School Assistant Physical Education	9440386168	N/A
5	K. V. Radha Krishna	Asst. Secretary, AP School Games Federation, O/o Commissioner of School Education	9490366390	N/A

(21) **Online Entry:-**

Before the start of online registration of players, prepare a **Demand Draft (D.D.)** of the total amount favoring "School Games Federation of India", payable at Shimla, @Rs.200/- per player for the team. Fill the D.D. Details, after Verifying EVENT CODE and PASSWORD to begin the Online Registration Process. The Original D.D. is to be deposited with the representative of SGFI at the competition venue and receipt to be collected from them.



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- (22) **Media:-**
The entire work of print media and electronic media will be done by the organizing committee and it will be monitored by SGFI media cell. Minimum 2 pre-event, Press conferences should be done with the presence of SGFI office bearers and staff.
NSG will be monitored from SGFI control room through electronic surveillance system.
- (23) **Timing, Scoring & Result:-**
Timing, Scoring & Result system should be in place by the authorized vendor. Minimum 2 LED walls of 20x12 should be in place for LIVE scoring/Telecasting at the Venue. LIVE Telecast should also be in place with appropriate number of cameras and a live link should be provided to telecast on SGFI website and social media platforms.
- (24) **Branding of Stadium & Host City:-**
Proper branding of stadium should be in place with the logos of SGFI sponsors and local sponsors. The approval of all branding material should be taken by SGFI office in advance. Railway Station/Bus Stand/Airport and city should also be branded with the branding material of NSG.
- (25) **Field of Play:-**
Field of Play should be of International level and as per the standards already been set by respective International Federation.
- (26) **Remuneration to ITO/NTO/SGFI Staff and others:-**
The remuneration & TA/DA should be paid to ITO/NTO/SGFI Staff and others as per SGFI Financial guidelines.
- (27) I) If a team/Individual is absent by any reason/lacking/ fault and does not arrive in time at the site of the competition, the deposit on the entry fee, paid at the time of registration, will not be refunded at any cost.
II) A minimum number of 8 entries are required for each event, less than 8 entries will not be awarded certificate of merit.

Deepak Kumar (IAS)
President

School Games Federation of India

Copy to:-

1. PS to Secretary, Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
2. Under Secretary, SP-III Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
3. Director (Teams), Sports Authority of India, Administrative Block, Jawaharlal Nehru Stadium, East Gate, Lodhi Road, New Delhi.
4. Organizing Secretary, 67th National School Games in Tennis U-19 Boys Championship 2023-24, Kakinada, Andhra Pradesh.
5. All Executive Committee Members, School Games Federation of India.

President

School Games Federation of India